



# Richmond Christian School

## HOW TO DONATE FOR 2024 TAX RECEIPT

**Donations MUST be received by the following deadlines to be recorded as a 2024 donation. Tax receipts on eligible donations will be issued in February 2025.**

### GIVING BY CHEQUE

Due to the ongoing Canada Post strike, we kindly ask that you refrain from mailing cheques. Unfortunately they will not be postmarked by December 31st, which would affect year end tax receipts.

#### Cheque Drop-off at any Campus or the Business Office

Please make the cheque payable to **"Richmond Christian School"**

Drop off your donation to any campus before noon on Tuesday, December 17th. The Business Office will be accepting cheque donations in person until noon on Friday, December 20th, to be included in our 2024 donation receipting. The Business Office is located at the Middle Campus: 10200 No. 5 Road, Richmond BC.

### GIVING ONLINE

If you are donating online, your donation is time stamped according to the time that your donation is processed. All online donations, prior to 11:59pm December 31st, 2024, will be recorded as 2024 donations and you will receive your tax receipt in February 2025.

Visit <https://myrcs.ca/annual-giving/>

Click the **DONATE TODAY** button to be directed to our secure PayPal page. When you arrive at the Payment page please enter your Family ID (if you have one). You will receive a receipt from PayPal after you make your payment.



**Questions?** [amewert@myrcs.ca](mailto:amewert@myrcs.ca) or call Ann-Michele Ewert at (604) 729-6815

**Please detach this portion and return it with your donation to any campus before noon on Tuesday, December 17th, or drop off at the Business Office before noon on Friday, December 20th.**

The Business Office is located at the Middle Campus: 10200 No. 5 Road, Richmond BC.

**Amount**       \$5000     \$1000     \$500    **Other \$** \_\_\_\_\_

Cheque # \_\_\_\_\_ Please make cheques payable to Richmond Christian School.

Credit Card #: \_\_\_\_\_ Expiry (mm/yy): \_\_\_\_\_ / \_\_\_\_\_ CVV#: \_\_\_\_\_

Cardholder Name (please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Student Name: \_\_\_\_\_ Family ID: \_\_\_\_\_

**Thank you for your gift.**